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E-Filed: 06-28-12

**UNITED STATES DISTRICT COURT
CENTRAL DISTRICT OF CALIFORNIA**

PATRICK COLLINS, INC., a California corporation,)	No. CV 12-05268-GHK(SSx)
)	
Plaintiff[s],)	
)	<u>ORDER RE: CASE MANAGEMENT</u>
vs.)	(REVISED AS OF MAY 2012)
JOHN DOES 1 THROUGH 10,)	
)	<u>READ IMMEDIATELY</u>
Defendant[s].)	
)	
)	

This case has been assigned to the calendar of Judge George H. King. The court fully adheres to Rule 1 of the Federal Rules of Civil Procedure, which requires that the Rules be “construed and administered to secure the just, speedy and inexpensive determination of every action and proceeding.”

Counsel shall also be guided by the following special requirements, some of which are more specific than those set out in the Local Rules:

1. SERVICE: Plaintiff shall **promptly** serve the Complaint in accordance with Federal Rule of Civil Procedure 4, and file proofs of service pursuant to Local Rule 5-3.1.

1 2. ATTENDANCE AT PROCEEDINGS: The attorney attending any
2 proceeding before this court **must** be the attorney who is primarily responsible for the
3 conduct of the case.

4 3. **MANDATORY CHAMBERS COPIES: A copy of all papers filed with**
5 **the court SHALL be delivered to chambers at Room 660, Roybal Federal Building,**
6 **no later than 12:00 noon the following business day. ALL Chambers copies**
7 **SHALL comply fully with the document formatting requirements of Local Rule 11-**
8 **3, including the “backing” requirements of Local Rule 11-3.5. The filing party and**
9 **its counsel MAY BE SUBJECT TO SANCTIONS for failure to deliver a**
10 **Mandatory Chambers copy in full compliance with this Order and Local Rule 11-3.**

11 4. FILING OF MOTIONS:

12 a. Motions shall be filed and set for hearing in accordance with
13 Local Rules 6-1 through 7-20. Motions shall be set on Mondays at 9:30
14 a.m., unless otherwise ordered by the Court. If a Monday is a court holiday,
15 no motions shall be set on the succeeding Tuesday. Any motions noticed
16 for a holiday shall automatically be continued to the next motion calendar
17 date.

18 b. Counsel should take note that Local Rule 11-6 limits all
19 memoranda of points and authorities to “25 pages in length, excluding
20 indices and exhibits, unless permitted by order of the judge.” The Court is
21 of the view that the 25-page limitation is more than adequate for counsel to
22 set forth his/her points and authorities, especially if counsel carefully
23 reviews and edits the memorandum to ensure a concise and focused
24 presentation. Accordingly, routine requests to exceed the page limitation
25 will be denied. Leave to exceed the page limitation will be granted only in
26 extraordinary circumstances where counsel makes an adequate showing of
27 specific facts in support of an application to exceed the page limitation.
28

1 c. Generally, the court will rule on motions on the papers
2 submitted, and without oral argument. Accordingly, counsel are advised to
3 place all authorities and arguments in their moving or opposing papers.
4 Counsel are reminded that a reply shall be limited to argument and/or
5 authorities responsive to the opposition papers. Any improper introduction
6 of new matter in the reply will be ignored by the court.

7 5. MOTIONS TO DISMISS:

8 a. Unless clearly justified under the circumstances of the case,
9 “motions to dismiss or in the alternative for summary adjudication” are
10 discouraged. These composite motions tend to blur the legitimate
11 distinctions between the two motions, which have different purposes.
12 Frequently, the composite motions introduce evidence that is extrinsic to
13 the pleadings. On the one hand, such evidence is improper for
14 consideration on a Fed. R. Civ. P. 12(b)(6) motion, while on the other hand,
15 treatment of the motion as a Rule 56 motion frequently results in reasonable
16 invocation of Rule 56(d) by the non-moving party.

17 b. Moreover, Rule 12(b)(6) motions are discouraged unless
18 counsel has a good faith belief that such motions will likely result in
19 dismissal, without leave to amend, of all or at least some of the claims
20 under applicable law.

21 6. DISPOSITIVE MOTIONS: No party shall file a motion pursuant to Fed.
22 R. Civ. P. 56 until a dispositive motion deadline has been set. Moreover, no party may
23 file more than one motion pursuant to Fed. R. Civ. P. 56, regardless of whether such
24 motion is denominated as a motion for summary judgment or summary adjudication,
25 without leave of Court.

26 7. LOCAL RULE 7-3: Local Rule 7-3 requires counsel to engage in a pre-
27 filing conference “to discuss thoroughly, *preferably in person*, the substance of the
28 contemplated motion and any potential resolution.” The Court takes this rule seriously,

1 and counsel **shall** discharge their obligations under Local Rule 7-3 in good faith. The
2 purposes of a 7-3 conference are twofold: first, it facilitates possible informal resolution
3 of an issue without court intervention; second, it enables the parties to brief the
4 remaining disputes in a thoughtful, concise, and useful manner. Even if a motion is still
5 necessary after a good faith pre-filing conference, counsel should have sufficiently
6 discussed the issues so that the briefing will be directed to those substantive issues which
7 require resolution by the court. Minor procedural or other non-substantive matters
8 should be resolved by counsel during the course of the conference.

9 a. All 7-3 conferences **shall** take place via a communication
10 method that, at a minimum, allows all parties to be in realtime
11 communication (letters and e-mail, for example, do not constitute a proper
12 7-3 conference).

13 b. Notwithstanding Local Rule 16-12(c), the parties in cases in
14 which the plaintiff is appearing *pro se* are **required** to meet and confer in
15 compliance with Local Rule 7-3 unless the *pro se* plaintiff is incarcerated.

16 c. Notwithstanding the exception for preliminary injunction
17 motions in Local Rule 7-3, counsel contemplating a preliminary injunction
18 motion are **required** to meet and confer, in substantive compliance with
19 Local Rule 7-3, at least five days prior to the filing of such a motion.

20 8. **DISCOVERY: ALL DISCOVERY MATTERS ARE REFERRED TO**
21 **THE ASSIGNED UNITED STATES MAGISTRATE JUDGE** (see initials in
22 parentheses following the case number). Discovery disputes of a significant nature
23 should be brought promptly before the Magistrate Judge. The court does not look
24 favorably upon delay resulting from unresolved discovery disputes. Counsel are
25 directed to contact the clerk for the assigned Magistrate Judge to schedule matters for
26 hearing. The words "DISCOVERY MATTER" shall appear in the caption of all
27 documents relating to discovery to ensure proper routing.
28

1 The decision of the Magistrate Judge shall be final and binding, subject to
2 modification by the District Judge only where it has been shown that the Magistrate
3 Judge's order is clearly erroneous, contrary to law, or an abuse of discretion.

4 9. *EX PARTE* APPLICATIONS: *Ex parte* applications are considered on the
5 papers and are not normally set for hearing. Counsel are advised to file and serve their
6 *ex parte* applications as soon as they realize that extraordinary relief is necessary. This
7 court entertains *ex parte* applications only in extraordinary circumstances; sanctions may
8 be imposed for misuse of the *ex parte* process. *McVay v. Fedex Ground, et al.*, 2003 WL
9 22769080, at *2 (C.D. Cal. July 21, 2003); *see also In re Intermagnetics Am., Inc.*, 101
10 B.R. 191 (C.D. Cal. 1989). The requesting party shall serve the motion by personal
11 delivery, fax, or other electronic means, at or before the time the application is filed, and
12 notify the responding party that opposing papers must be filed within 24 hours of such
13 service. Moreover, at the time of the application, the applicant shall comply with Local
14 Rule 7-19.1, which, *inter alia*, requires the applicant to advise the court in writing of the
15 efforts to contact opposing counsel and of that counsel's intention to oppose the
16 application. The moving party's memorandum and declaration in support of an *ex parte*
17 application shall affirmatively show compliance with Local Rules 7-19 through 7-19.2
18 and this Order, failing which the application will be denied. *See Mission Power Eng'g*
19 *Co. v. Cont'l Cas. Co.*, 883 F. Supp. 488, 492 (C.D. Cal. 1995).

20 10. CLASS ACTIONS: Notwithstanding Local Rule 23-3, the deadline for the
21 filing of a motion for class certification will be set during the Scheduling Conference
22 and/or in a Scheduling Order. No request for relief from Local Rule 23-3 is necessary.

23 11. CONTINUANCES: Continuances are granted only upon a showing of
24 good cause. Counsel requesting a continuance **MUST** submit a **DETAILED** declaration
25 setting forth the reason therefor. Any continuances requested but not accompanied by
26 said declaration will be rejected. The court sets **FIRM** trial dates and will not change
27 them without a showing of good cause. "**FIRM** trial dates" are defined as dates on
28 which counsel must be ready to proceed; however, the court may trail the action on 48

1 hours call when necessary (e.g., in the event that a criminal case, an older civil case, or a
2 case otherwise entitled to precedence by law, proceeds to trial on said date, or the court
3 is otherwise occupied with other matters).

4 12. STIPULATIONS: **NO** stipulations extending scheduling dates set by this
5 court are effective unless approved by the court. All stipulations must be accompanied
6 by a declaration explaining the specific reasons for the stipulation. Any stipulation not
7 in compliance with this Order or the Local Rules of the Central District will be rejected.
8 Stipulations shall be submitted well in advance of the relief requested.

9 13. NOTICE OF REMOVAL: All documents filed in state court, including
10 answers and documents appended to a complaint, **MUST** be re-filed in this court as a
11 supplement or exhibit to the Notice of Removal. If an answer has not as yet been filed,
12 said answer or responsive pleading shall be filed in accordance with the Federal Rules of
13 Civil Procedure and the Local Rules. *See, e.g.,* Fed. R. Civ. P. 81(c). Any pending
14 motions must be re-noticed in accordance with the Local Rules and this Order.

15 14. BANKRUPTCY APPEALS: Counsel shall comply with the Order re:
16 Procedure to Be Followed in Appeal from Bankruptcy Court issued at the time the
17 appeal is filed in the District Court. The matter is considered submitted upon the filing
18 of the appellant's reply brief. No oral argument is held unless otherwise ordered by this
19 court.

20 15. ACTIONS TRANSFERRED FROM ANOTHER DISTRICT: All
21 documents filed in the transferor court **MUST** be re-filed with this Court, within twenty
22 days of transfer, by the party that sought transfer. Such filing **SHALL** be submitted as a
23 "Notice of Filing," with a compilation of all documents, individually tabbed, attached as
24 an appendix. The notice shall bear a title page containing the information required by
25 Local Rule 11-3.8 and shall otherwise conform with Local Rule 11-3.5 and all other
26 relevant Local Rules. The notice shall also contain a table of contents.

